

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE
WASHINGTON, D.C. 20231

Inventor: **Robert D. Fish**

Serial No: **US national phase of
PCT/US00/35133**

Filed: **22 December 2000**

For: **Matter Management
Computer Software**

Examiner: **Not yet determined**

Art Unit: **Not yet determined**

PRELIMINARY AMENDMENT

The Honorable Commissioner
of Patents and Trademarks
Washington, D.C. 20231

Dear Sir:

Please enter the following as a preliminary amendment. The application is amended herein to the following:

IN THE CLAIMS

A1 Sub
21. A matter management system having a routine that calendars a future task based on a date rule and a count-down timer that is preset by a user or by default.